



UNIVERSITY OF SOUTH ALABAMA

**MEMORANDUM**

Academic Affairs

DATE: July 18, 2023

TO: Eric Loomis (Chair)  
Mary Phillips  
Kelly Taylor  
Sean Walker (FS)  
Josh Wooden

Ex-Officio Member:  
Ashley Suggs, University Registrar

FROM: Andrea M. Kent, Ph.D.  
Executive Vice President and Provost

A handwritten signature in blue ink that reads 'AKent'.

SUBJECT: Degree Exceptions Review Committee 2023-2024

Please accept this memorandum as your appointment to the Degree Exceptions Review Committee for the 2023-2024 academic year. Dr. Eric Loomis will serve as Chair and will contact you to set up the first meeting.

***This committee is charged with reviewing degree exceptions on a regular basis, but no less than once each semester. This review will focus on curricular integrity, appropriate documentation of approvals, compliance with all applicable regulations and accreditation standards, and identification of patterns of exceptions that may necessitate modifications to the degree audit system. The committee will issue a summary report to the Registrar and the Senior Vice Provost after each review which identifies policy violations, indicates patterns/trends that should be addressed, and lists any recommended actions.***

Thank you for your willingness to serve on this very important committee. If you are unable to serve, please contact Dr. Loomis as soon as possible.

AMK:dbg